



## **Cal Tahoe Emergency Services Operations Authority**

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### **JPA Board of Directors Special Meeting**

Thursday June 16, 2016 **2:00pm.**

Lake Valley Fire Protection District

2211 Keetak Street

South Lake Tahoe, CA 96150

### **Minutes**

#### **I. Regular Meeting - Call to Order/Roll Call/Introductions**

##### **A. Call to order at 2:00 p.m.**

##### **B. Board Attendees:**

- X Bob Rossi, Acting Chairman of the Board
- X Dave Huber, Director
- X Wendy David, Director
- X Chief Meston, Acting Director

##### **Other Attendees:**

- X Ryan Wagoner, Executive Director
- X Jeff Meston, Fire Chief for SLTFD
- X Gareth Harris, Fire Chief for LVFD
- X John Poell, SLTFD
- X Brad Zlendick, LVFD
- X Mike Anderson, LVFD
- X Karl Keoppen, SLTPD
- X Perry Quinn, LVFD
- X Kim George, SLTFD
- X Rich Todd, County EMS
- X Dave Olivo, JPA Accountant
- X Tom Watson, City Attorney
- X KayAnn Markham, County Council
- X Kileigh Labrado LVFD, Taking minutes

##### **C. Pledge of Allegiance**

No communication from the public at this time.

#### **D. Approval of Agenda**

***Motion** to approve the agenda was made by Wendy David seconded by Bob Rossi. All were in favor. No further discussion. Motion carries unanimously.*

#### **E. Approve Special Meeting Minutes May 18, 2016**

***Motion** to approve the Special Minutes of the May 18, 2016 meeting was made by Bob Rossi and seconded by Wendy David. Motion carries unanimously.*

#### **F. Approve Special Meeting Minutes June 1, 2016**

***Motion** to approve the Special Minutes of the June 1, 2016 meeting was made by Wendy David and seconded by Bob Rossi. Motion carries unanimously.*

#### **G. Approve 2015 Financial Audit**

***Motion** to approve the 2015 Financial Audit was made by Wendy David seconded by Bob Rossi. All were in favor. Motion carries unanimously.*

#### **H. Appoint Dave Olivo JPA Treasurer and Auditor**

***Motion** to approve appoint and hire Dave Olivo JPA Treasure and Auditor and grant permission for Ryan Wagoner to sign a professional services agreement was made by Wendy David seconded by Bob Rossi. All were in favor. Motion carries unanimously.*

#### **I. Dispatch Contract**

Discussion over the dispatch contract was brought to the City Council. The City agreed to leave the dispatch fee at \$150,000 contingent upon the JPA becoming an employing entity. Additionally, there was discussion with the County regarding the County paying the difference in dispatch fees from the original contract amount of \$84,000 to the current amount of \$150,000.

#### **J. Station 2 Lease Agreement**

The lease agreement for Station 2 was reviewed. Both parties had minor changes that they would like to see corrected.

***Action** this item will be continued until the June 29, 2016 meeting for final signing pending changes.*

#### **K. Approve City of South Lake Tahoe Non-Transporting Agreement**

***Motion** to approve the City of South Lake Tahoe Non-transporting Agreement was made by Wendy David and seconded by Bob Rossi. All were in favor and the motion passed unanimously.*

## **L. Cal Tahoe JPA Employee Update**

Ryan Wagoner informed the Board that he is moving forward with completing all the steps necessary for the JPA to become an employing entity. Having the Board approve Dave Olivo as Treasurer/Auditor was a necessary step in completing the process. He has a meeting next week with Human Resources and all potential employees next week to complete the transition process.

County council was still unsure of the success of this transition and informed the Board that they still want a letter of assurance from the JPA stating the services will continue as usual and all contractual obligations will be met.

## **II. Closed Session**

The meeting went into closed session at 3:22 pm

The meeting resumed open session at 3:45 pm

***Direction** was given to authorize Ryan Wagoner and Chairperson of the JPA Board to sign a written letter of assurance of uninterrupted services to the JPA.*

## **III. Consent Calendar**

***Motion** to ratify legal services contract from Lozano Smith and ratify Executive Director service agreement from R. Wagoner was made by Wendy David and seconded by Bob Rossi. All were in favor and the motion passed unanimously.*

The meeting was adjourned at 3:47 pm

Minutes taken by Kileigh Labrado, Lake Valley Fire Protection District

Next special meeting will be held June 29, 2016 at 8:00am at the Lake Valley Fire Protection District.