

**Cal Tahoe Emergency Services Operations Authority**

JPA Board of Directors

Regular Meeting

Monday July 8, 2019 9:00 a.m.

Lake Valley Fire Protection District

2211 Keetak Street, South Lake Tahoe, CA 96150

Fire Station 7

Minutes

**I. Regular Meeting- Call to Order/ Roll Call/ Pledge of Allegiance**

**A. Chairperson Bettencourt Called the Meeting to Order at 9:00 a.m.**

**B. Pledge of Allegiance**

**C. Board Attendees**

* Bob Bettencourt, Chair
* Leona Allen, Vice Chair
* Brooke Laine, Director
* Mike Cathcart, Director
* Tamara Wallace, Director

**Other Attendees**

* Ryan Wagoner, CTESOA Executive Director
* Kayla Galinski, CTESOA Office Administrator
* Curtis Harper, CTESOA Operations Manager
* Tim Alameda, Fire Chief for LVFD
* Steve Pevenage, LVFD
* Brad Zlendick, LVFD
* Gary Gerren, Fallen Leaf Lake Fire
* Nick Clair, Attorney
* Sue Hennike, County of El Dorado
* Michelle Patterson, County of El Dorado

Communications from the Audience on Non Agenda Items.

None.

Public’s Chance to speak on any Non-Agenda Items.

None.

**D. Note about California’s Open Meeting Law**

**1. Approval of Agenda**

Director Laine moves approval of the agenda. Director Wallace seconds. No further discussion. Motion carries unanimously.

**2. Approval of Meeting Minutes April 8, 2019**

Director Allen moves to approve the meeting minutes from April 8th. Director Laine seconds. No further discussion. Motion carries unanimously.

**3. Chief’s Reports**

Chief Alameda has no report. Chief Gerren has no report. Chairperson Bettencourt requests that for the future this item also include the Executive Director. Executive Director Wagoner states that one of the ambulances struck a deer and is undergoing repairs, but there were no injuries. Chairperson Bettencourt asks about staffing. Executive Director Wagoner explains that a few personnel have been picked up by various fire departments, but nothing more than normal.

**4. Call Volume Review**

Executive Director Wagoner explains that Director Bacchetti had requested a printout of call volume for meetings, and reminds the Board that the call volume numbers are updated monthly on the CTESOA website.

**5. County Communication**

Sue Hennike introduces Michelle Patterson as the new EMS Manager for the County. No additional communication.

**6. Adoption of the GASB54 Policy**

Executive Director Wagoner explains that this is a standardized policy which has not previously adopted by the JPA. He explains the document was taken from the City of South Lake’s policy and has also been recommended by the auditors to be adopted. Director Laine moves to adopt the GASB54 policy. Director Allen seconds. No further discussion. Motion carries unanimously.

**7. Ground Transport Agreement**

Executive Director Wagoner explains that the contract requires the JPA have a contract to provide Critical Care Transport for patients who have requirements which are out of the Paramedic scope. Previously this service was provided by the CalStar flight nurses pro bono when they were not able to fly. Previously the JPA had discussion with Barton to provide a back-up CCT agreement, but Barton felt it was not a system they could provide. The county pointed out during negotiations of the new contract that the JPA needs a CCT Contract in place. Sue Hennike also explains that without a contract, the transfer cannot be billed as a CCT, which results in lost revenue to the CSA 3. Additional discussion regarding having Barton as a backup contract when Reach refuses. Director Wallace moves to approve the Ground Transport Agreement. Director Allen seconds. No further discussion. Motion carries unanimously.

**8. JPA Agreement and Bylaws**

Director Allen explains that the current wording in the Agreement and Bylaws does not specify that Fallen Leaf must have an elected representative, whereas the other member agencies do. Director Allen states that her view is that by having an elected official it provides consistency on the Board and makes them accountable to the constituents. Director Cathcart suggests that, rather than requiring an elected official, the Board have a clause that they review and approve any person that is appointed by the Fallen Leaf Board as their JPA representative. Chairperson Bettencourt states that he understands why Fallen Leaf initially joined the JPA Board, but now that the individual departments will be required to have an ALS contract with the county and not with the JPA, asks if they still find it valuable to be on the JPA Board. Director Cathcart states that he and the Fallen Leaf Board feel that it is valuable to all entities to continue to participate on the JPA Board. Director Laine moves to amend the Joint Powers Agreement as well as the Bylaws, to specify that the representative from Fallen Leaf Community Service District be an elected official. Director Allen seconds. Further Discussion. Chairperson Bettencourt clarifies with Director Cathcart that he is asking it to be a non-elected official. Director Cathcart states he does not want the wording to change. Chairperson Bettencourt calls for the question. Director Allen, Director Laine, Director Wallace and Chairperson Bettencourt vote Aye, Director Cathcart votes No. Motion carries by majority.

**9. Preliminary Budget Approval**

Executive Director Wagoner explains that this preliminary budget is essentially only for two months, until the new contract takes place. He states that nothing has changed from the previous budget except that the regular assessments went up due to the Ambulance Inflation Rate which was a 2.3% increase. Director Allen moves to approve the preliminary budget. Director Wallace seconds. No further discussion. Motion carries unanimously.

**10. Approval to Surplus Ambulance Chassis 3134**

Executive Director Wagoner explains that this unit is sitting at the Braun Northwest lot in Washington with a blown motor. Director Allen moves to approve surplus of the ambulance chassis 3134. Director Laine seconds. No further discussion. Motion carries unanimously.

**11. RFP Update**

Chairperson Bettencourt states that he feels there have been some developments which are affecting the RFP process and that he is disappointed and frustrated. Executive Director Wagoner states that he will explain everything up until July first and then the Board can move into closed session for additional discussion. He states that the Ad Hoc committee met the second week of June, which at that point negotiations had been moving along well and the system status management plan filled in a lot of gaps which had previously been an issue. The Ad Hoc committee approved the track that negotiations were headed and requested a draft contract be sent out to the attorney. The initial goal was to have the contract in place aligned with the fiscal year on July first. The county Board of Supervisors is set to review the contract by July 23rd. Sue Hennike explains that the County of El Dorado filed an appeal with the State EMS agency approximately 4 years ago, to establish that they are the exclusive EMS provider. The County now has a date to appear in court for trial, but the fear is if they lose, then the state will cancel any existing contract and force them to go out to competition.

**E. Brown Act- Closed Session- Conference with Legal Counsel- Anticipated Litigation**

**Significant Exposure to Litigation, Gov. Code 54956.9(d)(2)-(3) One case**

Chairperson Bettencourt recesses the open session meeting at 10:15am. The Board resumes open session at 11:07am. The Board will continue the closed session at 8:00am Monday July 15th at Lake Valley. No other reporting.

**F. Adjournment**

Chairperson Bettencourt adjourns the meeting at 11:07am.